

Parliamentarian

- Attends Board meetings, Executive Committee meetings, and the Annual meeting and provides guidance about parliamentary procedure as requested by the President or co-Presidents and Board members.
- Establishes that a quorum is present for meetings where votes may be taken.
- Finds someone to fill in if unable to attend a meeting where the Parliamentarian is likely to be needed to address procedural issues.

Skills: Knowledge of parliamentary procedures and how to apply them to various AAUW meetings.